



St Louis Secondary School, Monaghan
Application Form for Transferring from another school

PLEASE USE BLOCK CAPITALS

Surname: _____ First Name: _____ Known as: _____

Home Address: _____

If a separate copy of school report is necessary, please indicate the name and address of the parent/guardian to whom it should be sent:

Name: _____ Address: _____

PPS Number: _____ Medical Card: Yes No

Parish: _____ Secondary School : _____ Principal: _____

Primary School: _____ Principal: _____

Date of Birth: _____ Birth Certificate Checked:

Country of Birth: _____ First Language: _____

Sisters in school: _____ Sisters who are past pupils: _____

No. of children in family: Girls: _____ Boys: _____ Position in family : _____

Father's Name: _____ Mother's Name: _____

Mother's maiden name: _____

mobile number: _____ mobile number: _____

home number: _____ home number: _____

work number: _____ work number: _____

Mobile Number and Name to which text messages will be sent _____

Emergency Contact Number: _____ Name: _____

Medical History: _____ Doctor: _____

Please indicate if on medication: _____ Type of medication: _____

Student Medical Condition Form given Yes No

Other relevant information (i.e. family circumstances, health etc.)

Extra help with Mathematics/English (in primary school)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Exemption from Irish	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Letter: Yes <input type="checkbox"/> No <input type="checkbox"/>
Psychological report	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Report included	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	

Give details:

Hobbies / Interests: _____

Declaration by Parent(s)/Guardians

The school wishes to foster a close partnership with parent(s)/guardians. Towards this end the school is committed to keeping parent(s)/guardians fully informed when persistent or serious breaches of the Code of Behaviour occur. The school recognises that parent(s)/guardians have a key role to play in ensuring that students abide by the Code of Behaviour and thus avoid any disciplinary action or other consequences that may follow from unacceptable behaviour. Accordingly, as laid out in Section 23 (4) of the Education (Welfare) Act, 2000, it is the policy of the school that parent(s)/guardians complete the declaration below as a necessary part of the process of enrolling a student in the school.

I undertake that my daughter will abide by the Code of Behaviour of St Louis Secondary School, Monaghan and by the regulations contained therein.

First Signature: _____
(Parent/Guardian)

Second Signature: _____
(Parent/Guardian)

Student's Signature: _____

Date: _____

The school is a Data Controller under the Data Protection Acts 1988 and 2003. Personal data supplied on the Registration Form will be used for the purposes of student enrolment, registration, administration, child welfare and to fulfil any other legal obligations. While the information provided will generally be treated as confidential to the school, from time to time it may be necessary for the school to exchange personal data, on a confidential basis, with other bodies, including the Department of Education and Skills, The Department of Social and Family Affairs, An Garda Síochána, The Health Service Executive, National Educational Welfare Board. Contact details will also be used to notify you of school events and activities. The school relies on parent(s)/guardians to provide us with accurate and complete information and to update us in relation to any change in the information provided. You should write to the Principal should you wish to update or access your daughter's personal data

Signature of enrolling teacher: _____

*** Checklist of items required: Birth Certificate, 1 Passport photograph**

